



# Workshop On How to Manage Institute Database


*Dated: 22.07.2022 | Time-4:00 PM to 5:00 PM | Venue: New Conference Room*

**ORGANIZE BY**

**Internal Quality Assurance Cell(IQAC)**

**Indira Gandhi Institute of Physical Education & Sports Sciences**

**RESOURCE PERSON**

 <https://www.youtube.com/channel/UCGwRCwFwCYGAEta5t5Kq>



**MR. NITIN DAWAR**  
Sr. Programmer, DUCC



**Prof. Gauri Chakraborty**  
Convener, Workshop



**Dr. Man Singh**  
Co-Convener, Workshop



**Prof. Samiran Chakraborty**  
Co-ordinator, IQAC



**Prof. Sandeep Tiwari**  
Principal, (Offg.)

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Website: [www.igipess.du.ac.in](http://www.igipess.du.ac.in)

**INDIRA GANDHI INSTITUTE OF PHYSICAL EDUCATION &  
SPORTS SCIENCES**

(University of Delhi)

B-Block, Vikaspuri, New Delhi-110018.



Ref.IPE/2022/IQAC/012

Dated: 20/07/2022

**NOTICE**

All the members of Teaching and Non - Teaching Staff are hereby informed that a Workshop titled as “**How to Manage Institute Database**” will be organized by the IQAC on 22<sup>nd</sup> July, 2022 from 04:00 p.m. to 05:00 p.m. onwards in the New Conference Room (Room. No.17) of the institute.

All the members are hereby requested to kindly make it convenient to attend the same.

Sd/  
**Prof.SamiranChakraborty**  
Coordinator, IQAC

Copy to:

1. Circulation among Teaching and Non-Teaching Staff
2. Prof. Samiran Chakraborty, Convener, IQAC.
3. Prof. Gauri Chakraborty, Convener, Workshop.
4. Dr. Man Singh, Co- Convener, Workshop.
5. Section Officer (Admin.).
6. A.O. (C).
7. Librarian (Officiating).
8. Sr. P.A.to Principal Office.
9. Office Copy.

  
**Prof. SamiranChakraborty**  
Coordinator, IQAC



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**Dated: 22/07/2022**

### Report

### “How To Manage Institute Database”

#### Prof. Gauri Chakraborty;

“How to Manage Institute Database” Workshop was held on 22/07/2022, at 4:00 pm to 5:00 pm, in the New Conference Room of **IGIPSS**, Vikas Puri. The Resource Person for the Workshop was “**Mr. Nitin Dawar**”, Sr. Programmer, of Delhi University. He delivered Lecture on the following points.



1. Meaning of IQAC, role of IQAC & NAAC.
2. Quantitate Data and Qualitative Data.
3. Data should not be biased.
4. Function of IQAC, top benefits of IQAC.
5. Challenge faced by institution during accreditation process.
6. How to over-come challenges.
7. SSR: - Self Study Report.

8. Role of ICT: - Communicate with Chairman, Principal, Teachers, Administrative, Students.
9. AQAC: - Annual Quality Assurance.
10. ERP: - Enterprise resource is planning.
11. MIS: - Management Information System.
12. Feedbacks form the Students.
13. Faculty Profile.
14. Collective Efforts of the Institute.
15. Regarding **Samarth Portal**.



It was discussed during workshop that more lecture should be conducted in Future by “**Mr. Nitin Dawar**”. Information, Systematic Information regarding database management. Workshop ended with a vote of Thanks by Associate Professor “**Dr. Man Singh**”.

  
**Prof. Gauri Chakraborty**  
**Convener, Workshop**

22/07/2022 - Attendance

3<sup>rd</sup> workshop on  
How to Manage Institute Database.  
Resource Person: Mr. Nitin Dawar,

S.No	Name	Dept.	Sign.
01	Prof. Sandeep Tiwari	Principal (off.)	
02	Prof. Samiran Chakraborty	Professor	
03	Darshna Chatterjee	Students Relg.	
04	Lulshan Pukus	Accounts	
05	Mohan Singh	Admin	
06	Mahesh Kumar	Accounts	
07	Madhu Tripathi	Account.	
08	ANUSH GRIHI	Groundman	
09	Ruhi	Lab. Att.	
10	SVA SRI KUMARI	Account	
11	Shree Chand Prasi	Assistant	
12	Pinki	Account	
13	Sonia Joshi	Admin.	
14	D. Meenakshi	Teaching fac.	
15	Prof. Sandeep Tiwari	Teaching fac.	
16	ASHOK KR Saini		
17	Anurag Mittal	Lab Assn.	
18	Sanjeev Kumar	Library Assistant	
19	Saksham Choudhary	S.P.A. Lib.	
20	Momara	Field	
21	Gopal Singh	Field man	
22	Sahil Kumar	Training atten	
23	Mohit Rana	Training Att.	
24	Nitish Babbar	Lab Att.	
25	Anil Rana	Lab	
26	Ramesh Chel	Lab	
27	RISHI PAL	Prog Attendant	

S.No.	Name	Deptt.	Sign.
28.	Lokesh Kaushik	Junior Asstt (Admn)	
29.	Ankur Gola	Student Reading	
30	Naveen Kumar	- do -	
31.	Soumya Kumar	lab.	
32	Amar Singh Rana	Account Pr.	
33.	B.B. Thakur	Admn.	
34	Prashant	MTS	
35	Sohan Singh	STA	
36	C. S. Shaikhul	Physiotherapy	
37.	Chetna Sahu	Assistants	
38.	Rajni Sharma	Sr. P.A.	
39	Vikas Rana	Computer Lab	
40	Amit Kumar	Comp. Lab	
41	Dr. Man Singh	Teaching	
42.	Prof. Gauri Chakraborty	Teaching	

# 13 कार्यशाला संस्थान डेटाबेस का प्रबंधन कैसे करें 22.07.2022



संस्थान द्वारा 22.07.2022 को "संस्थान डेटाबेस कैसे प्रबंधित करें" विषय पर कार्यशाला का आयोजन किया गया। प्रो. संदीप तिवारी, (कार्यवाहक प्राचार्य) ने कार्यशाला का उद्घाटन किया और प्रतिभागियों और आयोजकों का स्वागत किया।





**Resource Person**

**श्री नितिन डावर**

श्री नितिन डावर द्वारा दिया व्याख्यान निम्नलिखित बिंदुओं पर केंद्रित रहा:-

1. IQAC का अर्थ, IQAC. और NAAC की भूमिका।
2. मात्रात्मक डेटा और गुणात्मक डेटा।
3. डेटा पक्षपातपूर्ण नहीं होना चाहिए.
4. IQAC के कार्य, IQAC के शीर्ष लाभ।
5. NAAC प्रक्रिया के दौरान संस्थान द्वारा सामना की जाने वाली चुनौतियाँ से कैसे पार पाएं.
6. एस.एस.आर.:- सेल्फ स्टडी रिपोर्ट।
7. ICT की भूमिका
8. AQAC:- वार्षिक गुणवत्ता आश्वासन।
9. ई.आर.पी.:- एंटरप्राइज रिसोर्स प्लानिंग।
10. एम.आई.एस.:- प्रबंधन सूचना प्रणाली।



कार्यशाला के दौरान इस बात पर चर्चा की गई कि भविष्य में श्री नितिन डावर द्वारा और अधिक व्याख्यान आयोजित किए जाने चाहिए। "नितिन डावर" ने डेटाबेस प्रबंधन के संबंध में प्रतिभागियों को व्यवस्थित जानकारी। कार्यशाला का समापन एसोसिएट प्रोफेसर "डॉ.मान सिंह" के धन्यवाद ज्ञापन के साथ हुआ।

