

INDIRA GANDHI INSTITUTE OF PHYSICAL EDUCATION & SPORTS SCIENCES
(University of Delhi)
B-Block, Vikaspuri, New Delhi-110018

Ref. No.: IPE/2019/19/1666

Dated: 28.02.2019

SECTION 1
NOTICE INVITING TENDER (NIT)

The Principal, Indira Gandhi Institute of Physical Education & Sports Sciences, invites online bids from eligible, competent and experienced parties who are capable of executing the following item/work meeting the requirements as per our tender.

| SI No | Particulars | Description |
|-------|---|---|
| 1 | Name of Item/Work | Supply, Installation, Testing and Commissioning of Scientific Items / Equipment (Electric Goniometer with Computer interface) as per the Technical Specifications. |
| 2 | Location of Delivery/Work | Indira Gandhi Institute of Physical Education & Sports Sciences, B-Block, Vikaspuri, New Delhi – 110018 |
| 3 | Estimated Cost of the Item/Work | As per Section -5 |
| 4 | Brief description of Item/Work | Supply, Installation, Testing and Commissioning of Scientific Items / Equipment accessories as per the tender specifications |
| 5 | Total Bid Security/EMD | Rs. 25,000/- |
| 6 | Bid submission fee/Tender fee | Free |
| 7 | Period of completion | 30 Days after issuing Order |
| 8 | Eligibility criteria for Bidders | SECTION - 2 |
| 9 | Last date and time for online submission of bids | As per Critical Date Sheet |
| 10 | Date and time of opening of e-Tender | As per Critical Date Sheet |
| 11 | Bank Detail of Institute for EMD | Party Name: The Principal, IGIPESS Bank Name : Vijaya Bank A/c No : 601301010010706 IFSC NO: VIJB0006013 Branch : Krishna Park, Vikaspuri, New Delhi - 18 |
| 12 | EMD Fee = Rs. 25,000/- (Twenty Five Thousand only) | Payment Mode : NEFT / RTGS |

DR. DHANANJOY SHAW
OFFICIATING PRINCIPAL
I.G.I.P.E.S.S.
B-BLOCK, VIKAS PURI
NEW DELHI-110018

INDIRA GANDHI INSTITUTE OF PHYSICAL EDUCATION & SPORTS SCIENCES
(University of Delhi)
B-Block, Vikaspuri, New Delhi-110018

Dated: _____

| <u>CRITICAL DATE SHEET</u> | | | |
|----------------------------|--------------------------------|------------|-------------|
| S. No. | Purpose | Date | Time |
| 1. | Start Date | 01.03.2019 | 11:00.00 PM |
| 2. | Last Date | 22.03.2019 | 11:59:00 PM |
| 3. | Opening Date for Technical Bid | 23.03.2019 | 12:00 PM |
| 4. | Opening Date of Financial Bid | 23.03.2019 | 02:00 PM |



Basic Details

| | | | |
|--------------------------------------|--|---------------------------------------|-----|
| Organisation Chain | Delhi University Indira Gandhi Institution of Physical Education and Sports Sciences - DU | | |
| Tender Reference Number | IPE/2019/19/1666 | | |
| Tender ID | 2019_DU_450536_1 | | |
| Tender Type | Open Tender | Form of contract | Buy |
| Tender Category | Goods | No. of Covers | 2 |
| General Technical Evaluation Allowed | No | ItemWise Technical Evaluation Allowed | No |
| Payment Mode | Offline | Is Multi Currency Allowed For BOQ | No |
| Is Multi Currency Allowed For Fee | No | Allow Two Stage Bidding | No |

Payment Instruments

| Offline | S.No | Instrument Type |
|---------|------|-----------------|
| | 1 | R-T-G-S |
| | 2 | NEFT |

Cover Details, No. Of Covers - 2

| Cover No | Cover | Document Type | Description |
|----------|-----------------------|---------------|--|
| 1 | Fee/PreQual/Technical | .pdf | SCANNED COPY OF PROOF OF SUBMISSION OF EMD AMOUNT |
| | | .pdf | SCANNED COPY OF ANEEXURES A1 TO A5 |
| | | .pdf | SCANNED COPY OF DOCUMENTS AS PER MENTION UNDER SECTION 2 |
| | | .xls | BOQ / FINANCIAL BID |
| 2 | Finance | .xls | BOQ / FINANCIAL BID |

Tender Fee Details, [Total Fee in ₹ * - 0.00]

| | | | | | |
|------------------------------|------|----------------|-----|----------------|-----|
| Tender Fee in ₹ | 0.00 | Fee Payable To | Nil | Fee Payable At | Nil |
| Tender Fee Exemption Allowed | No | | | | |

EMD Fee Details

| | | | |
|-----------------|------------------------|-----------------------|-------|
| EMD Amount in ₹ | 25,000 | EMD Exemption Allowed | No |
| EMD Fee Type | percentage | EMD Percentage | 5.0% |
| EMD Payable To | THE PRINCIPAL, IGIPESS | EMD Payable At | Delhi |

Work /Item(s)

| | | | | | |
|------------------------------|--|--------------------|-------------------------|-----------------------|----|
| Title | SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF SCIENTIFIC ITEM / EQUIPMENT Electric Goniometer with Computer interface | | | | |
| Work Description | SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF SCIENTIFIC ITEM / EQUIPMENT Electric Goniometer with Computer interface | | | | |
| Pre Qualification Details | Please refer Tender documents. | | | | |
| Independent External Monitor | NA | | | | |
| Tender Value in ₹ | 5,00,000 | Product Category | Sports Goods/Equipments | Sub category | NA |
| Contract Type | Tender | Bid Validity(Days) | 180 | Period Of Work(Days) | 30 |
| Location | Indira Gandhi Inst phy edu and sports | Pincode | 110018 | Pre Bid Meeting Place | NA |

| | | | | | |
|-------------------------|----------|--------------------------------|----|---------------------------|--|
| | sciences | | | | |
| Pre Bid Meeting Address | NA | Pre Bid Meeting Date | NA | Bid Opening Place | Indira Gandhi Inst phy edu and sports sciences |
| Should Allow NDA Tender | No | Prequalification Approval Date | NA | Allow Preferential Bidder | No |

Critical Dates

| | | | |
|-------------------------------------|----------------------|-----------------------------------|----------------------|
| Publish Date | 01-Mar-2019 11:00 AM | Bid Opening Date | 23-Mar-2019 12:00 PM |
| Document Download / Sale Start Date | 01-Mar-2019 11:00 AM | Document Download / Sale End Date | 22-Mar-2019 11:00 AM |
| Clarification Start Date | NA | Clarification End Date | NA |
| Bid Submission Start Date | 01-Mar-2019 11:00 AM | Bid Submission End Date | 22-Mar-2019 11:00 AM |

Tender Documents

| NIT Document | S.No | Document Name | Description | Document Size (in KB) |
|--------------|------|--------------------|-----------------|-----------------------|
| | 1 | Tendernotice_1.pdf | TENDER DOCUMENT | 419.45 |

| Work Item Documents | S.No | Document Type | Document Name | Description | Document Size (in KB) |
|---------------------|------|----------------------|------------------|---------------------|-----------------------|
| | 1 | BOQ | BOQ_471873.xls | BOQ / FINANCIAL BID | 237.00 |
| | 2 | Additional Documents | ANNEXURE-A-1.pdf | ANEX 1 | 409.33 |
| | 3 | Additional Documents | annex-2.pdf | ANEX 2 | 119.39 |
| | 4 | Additional Documents | annex-3.pdf | ANEX 3 | 143.09 |
| | 5 | Additional Documents | annex-4.pdf | ANNEX 4 | 149.11 |
| | 6 | Additional Documents | annex-5.pdf | ANEX 5 | 233.71 |
| | 7 | Additional Documents | emd.pdf | EMD | 80.92 |

Tender Inviting Authority

| | |
|---------|---|
| Name | the principal |
| Address | Indira Gandhi Inst phy edu and sports sciences b block, vikaspuri, new delhi - 110018 |

TENDER DOCUMENT

**SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF
SCIENTIFIC ITEM / EQUIPMENT**

(Electric Goniometer with Computer interface)

at
INDIRA GANDHI INSTITUTE OF PHYSICAL EDUCATION & SPORTS SCIENCE
B-Block, Vikaspuri, New Delhi - 110018

e-Tendering

Indira Gandhi Institute of Physical Education & Sports Sciences
(University of Delhi)
B- Block, Vikaspuri, New Delhi - 110018
Ph: 011-28544497
Website: www.igipess.du.ac.in : Email – igipess.delhiuniversity@gmail.com

February 2019

SECTION 2 – ELIGIBILITY CRITERIA

1. The bidder should have existence of retail Scientific Equipment / Items shop for minimum period of 3 years. – (Enclose copy of Certificate of Incorporation/Registration Certificate of the firm.)
2. Enclose copy of PAN CARD of the firm.
3. Enclose Bidder's Information. Annexure A1.
4. The bidder must not be blacklisted / Suspended or any service related dispute with any organization/Govt. Organizations/ Bank in India or outside India. Annexure A2.
5. The bidder should accept Terms & Conditions. Annexure A3.
6. The bidder must have experience of supplying related scientific equipments / items to various Government/Semi Government/PSU/Private Firms during last three years. Enclose copy of at least 2 (two) purchase orders or completion certificates/invoices – Annexure A4.
7. The bidder should have submitted/filed ITR copy for last two years i.e. A.Y. 2016-17 & A.Y. 2017 18. -Annexure A5. (Enclose copy of Acknowledgments.)
8. Enclose copy of valid GST Registration certificate.

SECTION 3 – INSTRUCTIONS TO BIDDERS

A) Eligible Goods and Services

All goods and related services to be supplied under the contract shall have their origin in India or any other country with which India has not banned trade relations. The term “origin” used in this clause means the place where the goods are mined, grown, produced, or manufactured or from where the related services are arranged and supplied

B) Tender currencies

- a. The tenderer supplying indigenous goods or already imported goods shall quote only in Indian Rupees
- b. For imported goods if supplied directly from abroad, prices shall be quoted in Indian rupees. As regards price(s) for allied services, if any required with the goods, the same shall be quoted in Indian Rupees only if such services are to be performed /undertaken in India.
- c. Tenders, where prices are quoted in any other way shall be treated as non-responsive and rejected

C) PREPARATION AND SUBMISSION OF BID:

1. The bidder must be submitted ONLINE only.

B) COST OF BIDDING:

1. The Bidder shall bear all costs associated with the preparation and submission of its Bid and the Purchaser shall not be responsible or liable for those costs.

C) VALIDITY OF THE BID: 180 Days from the date of submission of bid.

D) AMENDMENT OF BIDDING DOCUMENTS:

1. At any time prior to the deadline for submission of bids, IGIPESS may, for any reason, whether on its own initiative or in response to the clarification request by a prospective BIDDER may modify the bid document.
2. All prospective BIDDERS who have downloaded the bidding document may visit IGIPESS, website for amendments / modifications which will be binding on them.

E) DEADLINE FOR SUBMISSION OF BIDS: As per critical date Sheet

F) BID OPENING PROCESS:

1. In the two bid system, The Technical Bid will be opened online in the first instance in the presence of representatives of the bidders at IGIPESS.
2. Financial bids of only those bidders, whose bids are found technically qualified, by the Technical Evaluation Committee, will be opened in the presence of the vendor's representatives subsequently at a later date for further evaluation.
3. One authorized representative of each of the bidder would be permitted to be present at the time of aforementioned opening of the bids.
4. The authorized representative of bidders, present at the time of opening of the bids shall be required to sign an attendance register as a proof of having attended the commercial bid opening.
5. Technical Bid and Financial Bid will be opened on time as specified in Critical Date Sheet whether the representatives of bidders are present or not.

G) EVALUATION OF BID:

1. IGIPESS evaluates technical and commercial acceptable offers on landed net Price basis.
2. No revision in the terms and conditions quoted in the offer will be entertained after the last date and time fixed for receipt of tenders.

H) PRICE BID:

1. Quoting of Price (s) : Price quoted should be in Indian Rupees.
2. PRICE BID must be submitted in enclosed Price Bid Form only.
3. If supplier wish to give pricing details it may be attached in separate sheet.
4. In case of multiple options of same product, bidders are requested to quote only one best option and not multiple options.
5. Quantity : The quantity mentioned in the tender can be increased or decreased to any extent depending upon the actual requirement.

I) CANCELLATION OF TENDER:

1. Notwithstanding anything specified in this tender document, Purchaser i.e IGIPESS in his sole discretion, unconditionally and without assigning any reasons, reserves the rights:
 - a. To accept OR reject lowest tender or any other tender or all the tenders.
 - b. To accept any tender in full or in part.
 - c. To reject the tender offer not confirming to the tenders terms.

GENERAL INSTRUCTION TO BIDDERS

1. This tender is an e-Tender and is being published online in Government eProcurement portal, <https://etenders.gov.in/eprocure/app>
2. Bid documents including the Bill of Quantities (BoQ) can be downloaded free of cost from the Central Public Procurement Portal of Government of India (e-portal). All Corrigendum/extension regarding this e-tender shall be uploaded on this website i.e. <https://etenders.gov.in/eprocure/app>.
3. The tender and its corrigendum/extension will also be published in our Institute & University website, i.e. www.igipess.du.ac.in & www.du.ac.in
4. The tendering process is done online only at Government eProcurement portal (URL address: <https://etenders.gov.in/eprocure/app>). Aspiring bidders may download and go through the tender document.
5. All bid documents are to be submitted online only and in the designated cover(s)/envelope(s) on the Government eProcurement website. Tenders/bids shall be accepted only through online mode on the Government eProcurement website and no manual submission of the same shall be entertained. Late tenders will not be accepted.
6. The complete bidding process is online. Bidders should be in possession of valid Digital Signature Certificate (DSC) of class II or above for online submission of bids. Prior to bidding DSC need to be registered on the website mentioned above. If the envelope is not digitally signed & encrypted the Purchaser shall not accept such open Bids for evaluation purpose and shall be treated as non-responsive and rejected.
7. Bidders are advised to visit CPPP website <https://etenders.gov.in> regularly to keep themselves updated, for any changes/modifications/any corrigendum in the Tender Enquiry Document.
8. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender. Address for communication and place of opening of bids:

Indira Gandhi Institute of Physical Education & Sports Sciences
(University of Delhi)
B- Block, Vikaspuri, New Delhi - 110018
Phn: 011-28544497

Website: www.igipess.du.ac.in : Email – igipess.delhiuniversity@gmail.com

Note: Any transaction charges levied while using any of the above modes of payment has to be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment is effective on the date and time of bid opening.

SECTION 4 – CONDITIONS OF CONTRACT

A) AWARD OF CONTRACT:

- a. The bidder with lowest price in each category shall be awarded the contract.
- b. The bidder will be abiding by all the Terms & Conditions of the Tender Document.

B) EARNEST MONEY DEPOSIT & SECURITY DEPOSIT:

While submitting bid, the BIDDER shall deposit an amount mentioned in tender document as Earnest Money, failing which, submitted bid will be rejected.

The Earnest Money shall be valid upto a period of 90 days or the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period, whichever is later.

No interest shall be payable by the BUYER to the BIDDER on Earnest Money for the period of its currency.

For successful bidder, EMD will be converted to security Deposit and will be retained with IGIPESS till the expiry / termination of rate contract without interest.

Security deposit shall be released after successful completion of the contract subject to compliance and settlement of all outstanding dues.

C) TERMS OF PAYMENT:

1. 100% Payment will be made within 45 days after delivery and acceptance certificate from concerned
2. Payment shall be made by electronic fund transfer offered by the bank.
3. No payment will be admissible for goods rejected.

D) PENALTY: 1. Timely delivery is essence of the contract and hence if any consignment be delayed, liquidated damages at the rate 0.5% of the price of the delayed consignment, for each week or part whereof shall be levied and recovered subject to maximum of 5% of total purchase order value

E) DELIVERY: 1. Free delivery at IGIPESS, B BLOCK, VIKASPURI, NEW DELHI - 110018. Delivery should be made within 30 days from the date of issue of Purchase order. Non-availability of the stock should be informed in writing immediately. No part supply will be allowed. Defective items or items not as per given brands or samples, if any supplied must be taken back and be replaced with no additional cost. Procurement in subject to availability of fund.

F) LEGAL MATTER:

1. In the event of any dispute over this contract, IGIPESS decision shall be final and binding.
2. Any Kind of dispute will be subject to Indian Law. The Place of performance and jurisdiction is the seat of Buyer.

INDIRA GANDHI INSTITUTE OF PHYSICAL EDUCATION & SPORTS SCIENCES
(University of Delhi)

B-Block, Vikaspuri, New Delhi-110018

Dated: _____

SECTION 5

| S.No. | NAME OF THE ITEM WITH COMPLETE SPECIFICATION | QTY. | TENTATIVE COST/VALUE |
|-------|---|------|----------------------|
| 1 | Electric Goniometer with Computer interface (latest-module). <ul style="list-style-type: none">- With all Softwares.- With all Hardwares.- Three dimensional- Dynamic measurements of joint and segmental motions. | 01 | 5,00,000 |

Details for payment of Bid Security/EMD (Payment mode: NEFT/RTGS)

Name of Bank : Vijaya Bank
Party Name : The Principal, IGIPESS
A/c number : 601301010010706
IFSC Code : VIJB0006013
Branch name : New Krishna Park, Vikaspuri, New Delhi-110018

Upload the Payment receipt/Transaction Acknowledgement from bank for Bid Security/EMD as per the tender clause