

**INDIRA GANDHI INSTITUTE OF PHYSICAL EDUCATION & SPORTS SCIENCES
(University of Delhi)
B-Block, Vikaspuri, New Delhi-110018**

Dated: 28.02.2019

Ref. No.: IPE/2019/19/1671

**SECTION 1
NOTICE INVITING TENDER (NIT)**

The Principal, Indira Gandhi Institute of Physical Education & Sports Sciences, invites online bids from eligible, competent and experienced parties who are capable of executing the following item/work meeting the requirements as per our tender.

SI No	Particulars	Description
1	Name of Item/Work	Supply, Installation, Testing and Commissioning of Scientific Items / Equipment (Footswitches) as per the Technical Specifications.
2	Location of Delivery/Work	Indira Gandhi Institute of Physical Education & Sports Sciences, B-Block, Vikaspuri, New Delhi – 110018
3	Estimated Cost of the Item/Work	As per Section -5
4	Brief description of Item/Work	Supply, Installation, Testing and Commissioning of Scientific Items / Equipment accessories as per the tender specifications
5	Total Bid Security/EMD	Rs. 18,200/-
6	Bid submission fee/Tender fee	Free
7	Period of completion	30 Days after issuing Order
8	Eligibility criteria for Bidders	SECTION - 2
9	Last date and time for online submission of bids	As per Critical Date Sheet
10	Date and time of opening of e-Tender	As per Critical Date Sheet
11	Bank Detail of Institute for EMD	Party Name: The Principal, IGIPSS Bank Name : Vijaya Bank A/c No : 601301010010706 IFSC NO: VIJB0006013 Branch : Krishna Park, Vikaspuri, New Delhi - 18
12	EMD Fee = Rs. 18,200/- (Eighteen Thousand & Two Hundred)	Payment Mode : NEFT / RTGS

**DR. BHANANJOY SHAW
OFFICIATING PRINCIPAL
I.G.I.P.E.S.S.
B-BLOCK, VIKAS PURI
NEW DELHI-110018**

INDIRA GANDHI INSTITUTE OF PHYSICAL EDUCATION & SPORTS SCIENCES
(University of Delhi)
B-Block, Vikaspuri, New Delhi-110018

Dated: _____

CRITICAL DATE SHEET

S. No.	Purpose	Date	Time
1.	Start Date	01.03.2019	04:00.00 PM
2.	Last Date	22.03.2019	11:00:00 AM
3.	Opening Date for Technical Bid	23.03.2019	12:00 PM
4.	Opening Date of Financial Bid	23.03.2019	02:00 PM



Basic Details

Organisation Chain	Delhi University Indira Gandhi Institution of Physical Education and Sports Sciences - DU		
Tender Reference Number	IPE/2019/19/1671		
Tender ID	2019_DU_450773_1		
Tender Type	Open Tender	Form of contract	Buy
Tender Category	Goods	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments

Offline	S.No	Instrument Type
	1	R-T-G-S
	2	NEFT

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	SCANNED COPY OF PROOF OF SUBMISSION OF EMD
		.pdf	SCANNED COPY OF ANEX A1 TO A5 AND AS PER MENTIONE IN SECTION 2
2	Finance	.xls	BOQ / FINANCIAL BID

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00	Fee Payable At	Nil
Fee Payable To	Nil		
Tender Fee Exemption Allowed	No		

EMD Fee Details

EMD Amount in ₹	18,200	EMD Exemption Allowed	Yes
EMD Fee Type	percentage	EMD Percentage	5.0%
EMD Payable To	THE PRINCIPAL IGIPES	EMD Payable At	Delhi

Work /Item(s)

Title	Supply, Installation, Testing and Commissioning of Scientific Items / Equipment (Footswitches)				
Work Description	Supply, Installation, Testing and Commissioning of Scientific Items / Equipment (Footswitches)				
Pre Qualification Details	AS PER TENDER DOCUMENT				
Independent External Monitor	NA				
Tender Value in ₹	3,64,000	Product Category	Sports Goods/Equipments	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	180	Period Of Work(Days)	30
Location	Indira gandhi inst of phy edu and sports sciences	Pincode	110018	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	Indira gandhi inst of phy edu and sports sciences
Should Allow NDA Tender	No	Prequalification Approval Date	NA	Allow Preferential Bidder	No

Critical Dates

Publish Date	01-Mar-2019 04:00 PM	Bid Opening Date	23-Mar-2019 10:12 AM
--------------	----------------------	------------------	----------------------

Download / Sale Start Date	01-Mar-2019 04:00 PM	Document Download / Sale End Date	22-Mar-2019 11:00 AM
On Start Date	NA	Clarification End Date	NA
Submission Start Date	01-Mar-2019 04:00 PM	Bid Submission End Date	22-Mar-2019 11:00 AM

Tender Documents

Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	TENDER DOC	417.58

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_472111.xls	BOQ / FINANCIAL BID	283.50
	2	Additional Documents	ANNEXURE-A-1.pdf	ANEX 1	409.33
	3	Additional Documents	annex-2.pdf	ANEX 2	119.39
	4	Additional Documents	annex-3.pdf	ANEX 3	143.09
	5	Additional Documents	annex-4.pdf	ANEX 4	149.11
	6	Additional Documents	annex-5.pdf	ANEX 5	233.71
	7	Additional Documents	emd.pdf	EMD	80.92

Tender Inviting Authority

Name	THE PRINCIPAL
Address	Indira gandhi inst of phy edu and sports sciences B BLOCK VIKASPURI NEW DELHI

TENDER DOCUMENT

**SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF
SCIENTIFIC ITEM / EQUIPMENT
(Footswitches)**

at
INDIRA GANDHI INSTITUTE OF PHYSICAL EDUCATION & SPORTS SCIENCE
B-Block, Vikaspuri, New Delhi - 110018

e-Tendering

Indira Gandhi Institute of Physical Education & Sports Sciences
(University of Delhi)
B- Block, Vikaspuri, New Delhi - 110018
Ph: 011-28544497
Website: www.igipess.du.ac.in : Email – igipess.delhiuniversity@gmail.com

February 2019

SECTION 2 – ELIGIBILITY CRITERIA

1. The bidder should have existence of retail Scientific Equipment / Items shop for minimum period of 3 years. – (Enclose copy of Certificate of Incorporation/Registration Certificate of the firm.)
2. Enclose copy of PAN CARD of the firm.
3. Enclose Bidder's Information. Annexure A1.
4. The bidder must not be blacklisted / Suspended or any service related dispute with any organization/Govt. Organizations/ Bank in India or outside India. Annexure A2.
5. The bidder should accept Terms & Conditions. Annexure A3.
6. The bidder must have experience of supplying related scientific equipments / items to various Government/Semi Government/PSU/Private Firms during last three years. Enclose copy of at least 2 (two) purchase orders or completion certificates/invoices – Annexure A4.
7. The bidder should have submitted/filed ITR copy for last two years i.e. A.Y. 2016-17 & A.Y. 2017 18. -Annexure A5. (Enclose copy of Acknowledgments.)
8. Enclose copy of valid GST Registration certificate.

SECTION 3 –

INSTRUCTIONS TO BIDDERS

A) Eligible Goods and Services

All goods and related services to be supplied under the contract shall have their origin in India or any other country with which India has not banned trade relations. The term “origin” used in this clause means the place where the goods are mined, grown, produced, or manufactured or from where the related services are arranged and supplied

B) Tender currencies

- a. The tenderer supplying indigenous goods or already imported goods shall quote only in Indian Rupees
- b. For imported goods if supplied directly from abroad, prices shall be quoted in Indian rupees. As regards price(s) for allied services, if any required with the goods, the same shall be quoted in Indian Rupees only if such services are to be performed /undertaken in India.
- c. Tenders, where prices are quoted in any other way shall be treated as non-responsive and rejected

C) PREPARATION AND SUBMISSION OF BID:

1. The bidder must be submitted ONLINE only.

B) COST OF BIDDING:

1. The Bidder shall bear all costs associated with the preparation and submission of its Bid and the Purchaser shall not be responsible or liable for those costs.

C) VALIDITY OF THE BID: 180 Days from the date of submission of bid.

D) AMENDMENT OF BIDDING DOCUMENTS:

1. At any time prior to the deadline for submission of bids, IGIPSS may, for any reason, whether on its own initiative or in response to the clarification request by a prospective BIDDER may modify the bid document.
2. All prospective BIDDERS who have downloaded the bidding document may visit IGIPSS, website for amendments / modifications which will be binding on them.

E) DEADLINE FOR SUBMISSION OF BIDS: As per critical date Sheet

F) BID OPENING PROCESS:

1. In the two bid system, The Technical Bid will be opened online in the first instance in the presence of representatives of the bidders at IGIPESS.
2. Financial bids of only those bidders, whose bids are found technically qualified, by the Technical Evaluation Committee, will be opened in the presence of the vendor's representatives subsequently at a later date for further evaluation.
3. One authorized representative of each of the bidder would be permitted to be present at the time of aforementioned opening of the bids.
4. The authorized representative of bidders, present at the time of opening of the bids shall be required to sign an attendance register as a proof of having attended the commercial bid opening.
5. Technical Bid and Financial Bid will be opened on time as specified in Critical Date Sheet whether the representatives of bidders are present or not.

G) EVALUATION OF BID:

1. IGIPESS evaluates technical and commercial acceptable offers on landed net Price basis.
2. No revision in the terms and conditions quoted in the offer will be entertained after the last date and time fixed for receipt of tenders.

H) PRICE BID:

1. Quoting of Price (s) : Price quoted should be in Indian Rupees.
2. PRICE BID must be submitted in enclosed Price Bid Form only.
3. If supplier wish to give pricing details it may be attached in separate sheet.
4. In case of multiple options of same product, bidders are requested to quote only one best option and not multiple options.
5. Quantity : The quantity mentioned in the tender can be increased or decreased to any extent depending upon the actual requirement.

I) CANCELLATION OF TENDER:

1. Notwithstanding anything specified in this tender document, Purchaser i.e IGIPESS in his sole discretion, unconditionally and without assigning any reasons, reserves the rights:
 - a. To accept OR reject lowest tender or any other tender or all the tenders.
 - b. To accept any tender in full or in part.
 - c. To reject the tender offer not confirming to the tenders terms.

GENERAL INSTRUCTION TO BIDDERS

1. This tender is an e-Tender and is being published online in Government eProcurement portal, <https://etenders.gov.in/eprocure/app>
2. Bid documents including the Bill of Quantities (BoQ) can be downloaded free of cost from the Central Public Procurement Portal of Government of India (e-portal). All Corrigendum/extension regarding this e-tender shall be uploaded on this website i.e. <https://etenders.gov.in/eprocure/app>.
3. The tender and its corrigendum/extension will also be published in our Institute & University website, i.e. www.igipess.du.ac.in & www.du.ac.in
4. The tendering process is done online only at Government eProcurement portal (URL address: <https://etenders.gov.in/eprocure/app>). Aspiring bidders may download and go through the tender document.
5. All bid documents are to be submitted online only and in the designated cover(s)/envelope(s) on the Government eProcurement website. Tenders/bids shall be accepted only through online mode on the Government eProcurement website and no manual submission of the same shall be entertained. Late tenders will not be accepted.
6. The complete bidding process is online. Bidders should be in possession of valid Digital Signature Certificate (DSC) of class II or above for online submission of bids. Prior to bidding DSC need to be registered on the website mentioned above. If the envelope is not digitally signed & encrypted the Purchaser shall not accept such open Bids for evaluation purpose and shall be treated as non-responsive and rejected.
7. Bidders are advised to visit CPPP website <https://etenders.gov.in> regularly to keep themselves updated, for any changes/modifications/any corrigendum in the Tender Enquiry Document.
8. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender. Address for communication and place of opening of bids:

Indira Gandhi Institute of Physical Education & Sports Sciences
(University of Delhi)
B- Block, Vikaspuri, New Delhi - 110018
Phn: 011-28544497

Website: www.igipess.du.ac.in : Email – igipess.delhiuniversity@gmail.com

Note: Any transaction charges levied while using any of the above modes of payment has to be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment is effective on the date and time of bid opening.

SECTION 4 – CONDITIONS OF CONTRACT

A) AWARD OF CONTRACT:

- a. The bidder with lowest price in each category shall be awarded the contract.
- b. The bidder will be abiding by all the Terms & Conditions of the Tender Document.

B) EARNEST MONEY DEPOSIT & SECURITY DEPOSIT:

While submitting bid, the BIDDER shall deposit an amount mentioned in tender document as Earnest Money, failing which, submitted bid will be rejected.

The Earnest Money shall be valid upto a period of 90 days or the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period, whichever is later.

No interest shall be payable by the BUYER to the BIDDER on Earnest Money for the period of its currency.

For successful bidder, EMD will be converted to security Deposit and will be retained with IGIPSS till the expiry / termination of rate contract without interest.

Security deposit shall be released after successful completion of the contract subject to compliance and settlement of all outstanding dues.

C) TERMS OF PAYMENT:

1. 100% Payment will be made within 45 days after delivery and acceptance certificate from concerned
2. Payment shall be made by electronic fund transfer offered by the bank.
3. No payment will be admissible for goods rejected.

D) PENALTY: 1. Timely delivery is essence of the contract and hence if any consignment be delayed, liquidated damages at the rate 0.5% of the price of the delayed consignment, for each week or part whereof shall be levied and recovered subject to maximum of 5% of total purchase order value

E) DELIVERY: 1. Free delivery at IGIPSS, B BLOCK, VIKASPURI, NEW DELHI - 110018. Delivery should be made within 30 days from the date of issue of Purchase order. Non-availability of the stock should be informed in writing immediately. No part supply will be allowed. Defective items or items not as per given brands or samples, if any supplied must be taken back and be replaced with no additional cost. Procurement in subject to availability of funds.

F) LEGAL MATTER:

1. In the event of any dispute over this contract, IGIPSS decision shall be final and binding.
2. Any Kind of dispute will be subject to Indian Law. The Place of performance and jurisdiction is the seat of Buyer.

INDIRA GANDHI INSTITUTE OF PHYSICAL EDUCATION & SPORTS SCIENCES
(University of Delhi)
B-Block, Vikaspuri, New Delhi-110018

Dated: _____

SECTION 5

S.No.	NAME OF THE ITEM WITH COMPLETE SPECIFICATION	QTY.	TENTATIVE COST/VALUE
1.	Footswitches - Used to determine foot/floor contact. - Used for gait analysis. - For other biomechanical measurements. - Spare Footswitch for Stride Analyzer. - Footswitches are used to determine foot/floor contact for gait analysis or other biomechanical measurements. - Sizes Available: Women size: 5 or 7 Men size: 7, 9, or 11 Child size: 1, 6 or 11	08	3,64,000

Details for payment of Bid Security/EMD (Payment mode: NEFT/RTGS)

Name of Bank : Vijaya Bank
Party Name : The Principal, IGIPSS
A/c number : 601301010010706
IFSC Code : VIJB0006013
Branch name : New Krishna Park, Vikaspuri, New Delhi-110018

Upload the Payment receipt/Transaction Acknowledgement from bank for Bid Security/EMD as per the tender clause