



Date :07.08.2020

### **OFFICE ORDER**

Keeping in view the Open Book Exam 2020 starting w.e.f.10.08.2020 onwards from 7.30 a.m. to 3.30 p.m., the following Staff members are hereby directed to physically report on duty from 10/08/2020 to 26/08/2020 in the Institute as per schedule given below:-

#### **Reporting Time: 7.00 a.m. to 2.30 p.m**

1. Mr. Gopal Singh, S.O.
2. Mr. Rajneesh Talwar
3. Mr. Ankur Gola
4. Mr. Javed Ahmed
5. Mr. Avneet Singh

#### **Reporting Time:- 10.00 a.m. to 5.30 p.m.**

1. Mr. Raju Sharma
2. Mr. Sohan Singh
3. Mr. Amit Kumar
4. Mr. Vikas Rana

All Concerned may please note the same.

(DR. DHANANJOY SHAW)  
OFFICITING PRINCIPAL

Copy to:

1. Dr. Sandhya Tiwari
2. Dr. Lalit Sharma
3. Mr. B.B. Khatri (S.O)
4. Mr. Raju Sharma (P.A to Principal Office)
5. Circulation among the members (Email)