



INDIRA GANDHI INSTITUTE OF PHYSICAL  
EDUCATION & SPORTS SCIENCES  
(University of Delhi)  
B-Block, Vikaspuri, New Delhi-110 018  
Website : [www.igipess.du.ac.in](http://www.igipess.du.ac.in)

Ref. No. IPE/2025/19/1158

Dated: 21.03.2025

**ADVERTISEMENT NOTICE**

Indira Gandhi Institute of Physical Education & Sports Sciences (University of Delhi), B-Block, Vikaspuri, New Delhi-110018 invites applications for filling up the post of **System & Network Administrator**, to be filled on contract basis. The detail is as under:-

S. No.	Name of the Post	Remuneration	No. of Post	Method of Recruitment
1.	System and Network Administrator (Contractual)	Rs.35,000-40,000 per month (consolidated), depending upon qualification and experience.	01	Direct through Advertisement

**Essential Qualifications and Experience:**

MCA/B.E./B.Tech./M.Sc. (Informatics) or equivalent in Computer Science or related discipline. At least one year of System and Network Administrative experience in an organization for general domain system administration with user accounts management, network administration, security administration, web-server and database administration.

**Desirable Qualifications:**

Microsoft MCSA, Cisco CCNA, CISSP and/or any other equivalent certifications.

**Duties:**

Primary duties will include installation and maintenance of servers, desktops, security devices and other network components in a medium sized Windows Active Directory based domain, ensuring that the whole network works efficiently without any threat of viruses, security breaches or any other interruption to the network. Other duties may include developing scripts, system related project management, supervision of junior computer staff, backups of systems and other important data, and should be able to provide technical support for all computer related activities of the college.

**Duration of Appointment:**

Initially for six months to be extended further subject to fitment/performance.

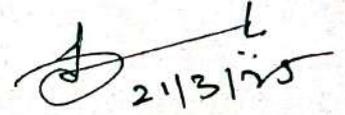
**HOW TO APPLY:**

The eligible candidates may apply with self-attested copies of certificates of the essential qualifications and experience. Duly completed application with required documents should reach **within 15 days** from the date of publication of advertisement in the Newspaper to the Principal, IGIPSS (University of Delhi), B-Block, Vikaspuri, New Delhi-110018 through proper channel. Application/s received incomplete or after due date will not be entertained. Only shortlisted candidates will be called for interview. College reserves the right to reject any or all applications without assigning any reason.

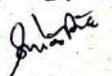
**C.C.:**

1. College Website,
2. College Notice Board,
3. Office File.

Sd/-  
PRINCIPAL (Offg.)

  
21/3/25

PRINCIPAL (Offg.)



Application No.....

INDIRA GANDHI INSTITUTE OF PHYSICAL EDUCATION & SPORTS SCIENCES  
(University of Delhi)  
B-Block, Vikaspuri, New Delhi-110 018

FOR NON-TEACHING POSTS

APPLICATION FOR THE POST OF \_\_\_\_\_

Latest passports  
size Photo  
(Self-attested)

SECTION-A: GENERAL

1. Name in full (in Block Letters) .....
2. Father's Name .....
3. Mother's Name .....
4. Date of Birth..... Age (as on 04.04.2025).....Year.....Months.....Days
5. Nationality ..... Male/Female..... Marital Status.....
6. Category .....
7. Address for Correspondence:  
.....  
.....  
.....
- Tel. No. (with STD Code).....Mobile No .....
- E-mail (Compulsory) .....
8. Permanent Address:  
.....  
.....  
.....



**SECTION B: ACADEMIC QUALIFICATIONS**

1. Academic Qualifications: (Starting from 10<sup>th</sup>):

Class	Year	Board/Univ.	Subjects	Marks obtained / Total Marks	%age	Div.
X						
XII						
Graduation						
Post-graduation						

**Note:** Attach self-attested photocopies of Mark-sheets & Certificates.

2. Basic Computer Literacy and Awareness:

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3. Other Qualification (not covered above):

.....  
 .....

4. Experience, if any (Attach Certificate):

(a) Name of the post held: .....

(b) Nature of Appointment (Temporary/Ad-hoc/Contract) .....

(c) Remuneration: .....

5. Name of Present Employer

.....

6. Have you at any time convicted by a court for any criminal offence? If so, give name of the court, case number and offence .....

**DECLARATION:**

I declare that the statements made in the application are true to the best of my knowledge and belief.

**LIST OF ENCLOSURE**

1. ....
2. ....
3. ....
4. ....

Date .....



Signature of the applicant