

INDIRA GANDHI INSTITUTE OF PHYSICAL EDUCATION  
& SPORTS SCIENCES  
(University of Delhi)  
B-Block, Vikaspuri, New Delhi-110 018.

Dated: 13.06.2023

Ref.No.IPE/2023/19/350

**NOTICE**

It has been observed that Teaching and Non-Teaching Staff members are applying for Medical Leave upto three days without the production of medical certificate. In this connection, relevant rule is being quoted below along with its Hindi version for the information of all concerned:

"The authority competent to grant leave may in its discretion, waive the production of a medical certificate in case of an application for leave for a period not exceeding 03 days at a time on medical ground. Such leave shall not, however, be treated as a leave on medical certificate and shall be debited against leave other than leave on medical grounds."

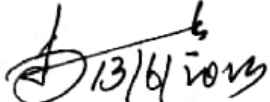
"चिकित्सा आधार पर एक समय में 03 दिनों से अधिक की अवधि के लिए छुट्टी के लिए आवेदन करने की स्थिति में अवकाश प्रदान करने के लिए सक्षम प्राधिकारी अपने विवेक से चिकित्सा प्रमाण पत्र प्रस्तुत करने से छूट दे सकता है। हालांकि, इस तरह की छुट्टी को चिकित्सा प्रमाण पत्र पर छुट्टी के रूप में नहीं माना जाएगा और चिकित्सा आधार पर छुट्टी के अलावा अन्य छुट्टी के खिलाफ डेबिट किया जाएगा।"

All are requested to go through the same and note for future compliance.

Sd/-  
(Prof. SANDEEP TIWARI)  
PRINCIPAL (Offg.)

Copy to:

1. Staff Notice Board.
2. Circulation among Teaching & Non-Teaching Staff.
3. Section Officer (Admn.).
4. P.A. to Principal.
5. Office File.

  
(Prof. SANDEEP TIWARI)  
PRINCIPAL (Offg.)  
