



UNDERGRADUATE ADMISSIONS 2022

Frequently Asked Questions (FAQs)

General Information

1. Is there a provision for offline application form for CSAS-2022?
Candidates seeking admission to UoD must fill the CSAS-2022 Application Form online through the admission website of UoD. There will be no offline filling of the CSAS-2022 Application Form.
2. I did not appear in CUET(UG) - 2022. Can I still apply to University of Delhi for Undergraduate Programs?
A candidate who has not appeared for CUET(UG) - 2022 will not be eligible to apply for any Undergraduate Program of University of Delhi.
3. I appeared for papers/subjects which I did not study in my Class XII. Will I be considered for admission?
Candidates must have appeared in CUET(UG) - 2022 in only those subjects in which he/she has passed Class XII. These papers will be used to determine the Program-specific eligibility. (Refer to Page no 6, point no 7 of CSAS-2022).
4. Can I get a refund of the CSAS-2022 Application Fee as I no longer wish to take admission? As I could not complete Phase II of CSAS-2022, can I get a refund of my Application Fee?
CSAS-2022 Application fee will not be refunded under any circumstances.

Registration Process and Uploading of Documents

1. I have made a mistake in my category/ gender/ email id/ mobile number/ Bank Details. Can I make changes?
No changes in category/ gender/ email id/ mobile number/ Bank Details will be allowed in any circumstances once the Application Form is submitted.
2. I do not have the latest OBC-NCL certificate. Can I upload my previous year's certificate?
A candidate must have the latest OBC-NL certificate during the time of application. Previous year's certificates will not be accepted.
3. If I am not able to submit my Caste Certificate on time, will I still be considered under the UR category?
All candidates will be considered under the Unreserved Category, provided they meet the eligibility conditions and merit.
4. Do I have to fill separate forms for each Course/ Programs/ Colleges that I am interested in?
There will be only one CSAS-2022 Application Form for each candidate through which multiple Courses/ Programs/ Colleges can be applied to.
5. I do not have a Bank Account in my name. Can I use my parent/s Bank Account?

Yes. Candidate must ensure that the Bank Account details filled in by him/her are valid and belong to the candidate or his/her immediate family members. It may be noted that refunds (if any) by UoD, will be made in this account only.

6. I could not pay the CSAS-2022 Application Fee on time. Will I be eligible to participate in CSAS-2022?

A candidate will become eligible to participate in CSAS-2022 only after the successful realization of the application fees within the stipulated time.

7. I have paid the Application Fee but due to some errors in my entries, I want to make changes. Can I be allowed to make any changes?

No change/ edit will be allowed once the CSAS-2022 Application Form is successfully submitted.

8. I have uploaded a wrong marksheet/ certificate/ document against a certain upload section. Will my CSAS-2022 Application Form get rejected?

Candidates must be careful while uploading marksheet/ certificate/ document as it may lead to summarily rejection of the CSAS-2022 Application Form.

9. I forgot to pay the fee online. Can I now pay through cheque?

No payment will be accepted through cheque. For all payments, candidates should use any of these payment modes: Net Banking / Debit Card / Credit Card / UPI.

Preference Filling Phase

1. I completed Phase I but missed attempting Phase II so I couldn't submit the preference for Program + College combination. Will I be considered for seat allocation?

No. The preferences (Program + College combination) must be filled within the stipulated time to be considered for Allocation Round/s.

2. I selected only 15 Program + College preferences but did not click on the submit tab. Will I be considered for allocation? If a candidate does NOT submit his/her preferences, the last saved preference order will be locked automatically (auto-locked) upon reaching the deadline of the Preference-Filling Phase. These locked preferences will become the basis for allocating seats for all rounds of CSAS-2022.

3. Will I be allocated a seat in a Program + College which I did not choose during the Preference Filling Phase?

Only the Programs + College combination selected by the candidate during the Preference-Filling phase will be considered for allocations and upgradations (if any).

4. How many preferences do I fill in the CSAS-2022 Application Form?

There is no set number. It is in the best interest of the candidates to select as many Programs as he/she wishes to join, provided he/she fulfills the Program-specific eligibility of the selected programs.

Allocation-cum-Admission Phase

1. I was allocated a seat but I could not accept it within the stipulated time. Will I be considered in the subsequent rounds?
Inactivity/no-action will be taken as non-acceptance to the Allocated Seat. It will be treated as a decline to the provisionally Allocated Seat and the candidate will no longer be able to participate in subsequent rounds of CSAS-2022.
2. I could not respond to the query raised by the College on time. Can I submit my documents physically or visit the College for resolution of the query?
During the online approval process, if a College raises a query(ies) then the candidate must respond online (through the candidate's dashboard) within the stipulated time. Failure to respond to the query(ies) will lead to rejection of the Allocated Seat and the candidate will be out of CSAS-2022.
3. I forgot to check my dashboard and could not reply to the query raised by the College on time. Can I still take admission on the allocated seat?
Failure to respond to the query(ies) will lead to rejection of the Allocated Seat and the candidate will be out of CSAS-2022.
4. Can I take admission in more than one allocated seat?
In case a candidate is offered multiple seats in a particular round, s(he) must "Accept" ONE Allocated seat ONLY.
5. I couldn't pay the admission fee on time. Can I still retain my seat/ take admission on the same seat in the next Allocation round?
If a candidate fails to pay the admission fee within the stipulated time, it will be considered as a cancellation of the provisionally Allocated Seat.
6. I selected the 'Freeze' option by mistake. Can I still opt for 'Upgrade'?
'Freeze' requests can be made by candidates who have taken admission on an Allocated Seat and desire to continue with it. On selecting 'Freeze', such candidates will never be allowed to opt for 'Upgradation.'
7. Will I be allocated my lower Program + College preferences during upgrade?
An admitted candidate can select the Upgrade option which will allow upgradation to a higher preference submitted by the candidate.
8. Can I re-submit a new Program + College preference list during the upgrade window?
No new addition/ deletion of Program + College preference/s will be allowed during the Upgrade window.
9. What changes can I make during the Upgrade window?
Candidates can reorder the Program- + College combinations that were higher in preference than the allocated one.
10. If I do not take admission in an Upgraded Seat, will I be allowed to retain the previous allocated seat?
Admitted candidates who opt for Upgradation will automatically be upgraded based on the allocation policy and the earlier accepted seat will be auto-canceled if new preference/s is/are allocated.

11. I have already been allocated a seat in the regular rounds. Am I eligible in Spot Admission Round?
Candidates who applied for CSAS-2022 but were not admitted to any College on the date of declaration of the Spot Admission round can only participate in Spot Admissions. Admission of already admitted candidates will be locked and not considered for upgrades.

Extra-Curricular Activities (ECA) 2022-23 (As provided by Cultural Council)

1. Under how many ECA categories can a candidate apply for admission under ECA quota?
A candidate can apply for a maximum of three ECA categories/sub-categories.
2. Can a candidate avail of ECA concession for the admission to a program which were the only programs that were entrance based earlier, like the BBA, BFIA, etc.?
Yes. Admission to UG Programs under ECA Category is available for all UG programs as the admission to all programs for the academic year 2022-23 is through CUET(UG)-2022 conducted by the NTA.
3. The candidate did not appear for the CUET. Is he/she still eligible for admission through ECA category?
No. For admission through ECA quota, 25% weightage is accorded to the CUET score.
4. What is the evaluation criteria for ECA and academic score?
For admissions under the ECA Supernumerary quota, the candidate's Combined ECA Merit (CEM) score will be considered. The CEM score of a candidate will be the summation of 25% of the highest Program-Specific CUET percentage score of all the Programs in which s(he) has applied and 75% of the highest score obtained from the ECA categories for which the candidate is being considered.
5. How many certificates can be uploaded under any particular ECA category?
A maximum of five best certificates can be uploaded under any ECA Category/ sub-category. The candidates are advised to read the certificate evaluation guidelines carefully and choose their best applicable ones accordingly.
6. Would a candidate be given another chance to upload certificates if needed?
Candidates would be given only ONE chance to upload certificates at the time of registration for admissions under ECA category. No requests for providing second chance would be entertained.
7. At the time of the physical trials, can a candidate bring certificates other than those that have been uploaded by him/her?
No. The candidate has to bring only those certificates for the physical trials, where applicable, as have been uploaded at the time of registration.
8. Can a candidate submit two different merit certificates of the same event and claim marks for it?
The applicant can claim points for an event only once. Of the two certificates for the same event, the one getting a higher score, will be considered for the purpose of calculation.
9. Will the certificates awarded to a candidate for online activities be considered?
To take into consideration the special circumstances that prevailed during the Covid Pandemic years, certificates for online activities, across all ECA categories and criteria, will be considered.

10. If the candidate is not satisfied with the marks awarded to him/her on the basis of certificates, does he/she have a grievance mechanism?

The marks awarded to a candidate in his/her certificates shall be shared with the candidates at the time of physical trials, where applicable. If they feel there is a discrepancy, the candidates can discuss the marks awarded then itself and ratify the final award only after being fully satisfied. Since the certificates shall be marked as per the given criteria in the presence of the candidate (except NCC and NSS categories), no grievance shall be entertained later on account of marking of the certificates.

However, for marks awarded for NCC and NSS category candidates, grievance redressal window shall be made available, after being duly notified.

11. If a candidate is not satisfied with the marks awarded to him/her in physical trials, is there a grievance mechanism for the same?

For performance in physical trials, the discretion of judges is final and binding for awarding the given score.

12. Does a candidate need to apply separately in colleges for ECA admissions?

The application and allotment process for UG Admission under ECA is done in a centralized manner by the University. So, a candidate need not separately apply to individual colleges for the same.

13. How will the process of allotment of College and programme be done for admissions under ECA Category?

The allotment of program and College to the Candidate on the basis of ECA will be done in a centralized manner by the University through a centralized ECA Merit List and based on the preferences of Colleges and programs indicated by the applicant.

For the ECA Merit list, a candidate's Combined ECA Merit (CEM) score will be considered. Additionally, the candidate must have scored at least 30 out of 75 marks in the given ECA Score to be considered for allotment under any given ECA Category/ Sub-category.

Allocations will be done on the following criteria:

- (i) CEM ranking of the Candidates, subject to have scored at least 30 marks in the ECA Score.
- (ii) Preferences of Program + College combinations submitted by the candidates
- (iii) Availability of seats for the specific ECA category in a College.

14. Will I be consulted during allotment of the College/Programme under ECA Admission?

The Centralized ECA Admission committee shall take into consideration the College and Programme preferences of a candidate, filled in at the time of registration. The candidates are advised to give maximum preferences thereof, as individual inquiry in this matter would not be handled at any stage.

15. How important is the ECA seat matrix for admission under ECA category?

Admissions will be strictly based on the ECA seats offered by a college in a particular category/subcategory. For instance, if number of seats in NCC (Females) in a particular college is 02, then not more than 02 female candidates can be admitted under the same.

Additionally, a candidate is advised to check:

If the College is a women only college or a co-ed college.

For ECA NCC category, if the NCC wing offered by the College is for male cadets/female cadets or both.

There might be some ECA categories/sub categories in which no college is offering admission for the session 2022-23.

16. Which colleges offer seats under ECA category - Divinity?

The following colleges offer seats under ECA category - Divinity

- i) Sri Guru Tegh Bahadur Khalsa College
- ii) Sri Guru Nanak Dev Khalsa College
- iii) Mata Sundri College for Women
- iv) Sri Guru Gobind Singh College of Commerce

17. If a candidate's name appears in the ECA Merit list, can he/she be assured of a seat in a college?

Candidate's name appearing in the ECA Merit List does not guarantee admission in college and program. The admission of the Candidate is subject to fulfillment of program-specific eligibility criteria, the availability of program and ECA category in the College and rank in order of merit list. The final admissions are subject to the availability of seats in colleges.

18. Once admitted in a college under a given ECA category, is it mandatory for the candidate to participate in the extra-curricular activities of the College?

Yes, it is mandatory for the candidates admitted through ECA quota to represent and actively participate in the ECA category/subcategory on the basis of which they have been admitted and perform for the College and the University for the duration of their undergraduate course of study.

Sports Supernumerary Quota (As provided by Sports Council)

1. How does one apply through the Sports supernumerary quota? Is there a separate fee for applying to this quota?

You can apply for the Sports supernumerary quota by selecting appropriate options in the CSAS 2022 application form. There is an additional fee of Rs. 100 for applying under Sports supernumerary quota.

2. Is it possible to apply under Sports supernumerary quota once I have paid my registration fee?

No, once you have paid the registration fee, you will not be able to apply under Sports supernumerary quota.

3. Will there be a centralized sports trial?

Yes, there will be centralized sports trial.

4. I was admitted under Sports supernumerary quota last year but could not clear the first year. Can I apply afresh and also change my programme?

You can clear your first year as an ex-student, if your internal assessment is complete (including attendance). In case you wish to apply afresh for another course, you can do so by canceling your previous admission and then filling the online CSAS 2022 application form.

5. How many Sports certificates must I upload/furnish for admission through Sports supernumerary quota?



You may upload self attested copies of a maximum of three best scoring/highest merit/participation sports certificates of each Game/Sport that you think is the best scoring. You may refer the Bulletin of Information for detailed information.

6. Which are the Sports certificates that are not considered for marking for the Sports supernumerary quota?

Sports certificate of Invitational / Memorial / Open / Prize Money League/Selection Trial / Squad /Ranking competitions will not be considered. Letter/Letterhead of Merit/Participation in Sports competitions will also be not considered. Incomplete/Cutting/Overwriting in the sports certificate will not be considered for marking under any circumstance.

7. In how many game/sport I can appear for the sports trial?

You may appear for a maximum of three games/sports for the sports trial. However, you shall be allowed to appear in the particular Game/Sport trial only in one Event/Weight Category.