



**Indira Gandhi Institute of Physical Education & Sports Sciences**  
University of Delhi, Govt. of NCT of Delhi  
Computer Centre User Complaint Report

Date & Time: \_\_\_\_\_

User Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Deptt./Location: \_\_\_\_\_

Equipment S.No. \_\_\_\_\_

**Problem Report**

(User Signature)



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Action Taken By Computer Centre

Diagnosis :

Action Taken

Spare Used

Material Taken Out

Status of Call: Complete  Incomplete  Under Observation

User Remarks:

Call Start Time: \_\_\_\_\_

Call Completed Time: \_\_\_\_\_

User Signature: \_\_\_\_\_

Call Attended By: \_\_\_\_\_

Name & Designation: \_\_\_\_\_

Name & Designation: \_\_\_\_\_

System and Network Administrator: \_\_\_\_\_