

Self appraisal report for Year (2019-20)

Auditor Agency: Directorate of Training UTCS(Mr. Rabinder Singh Directorate of Training (UTCS) Institutional Area, Maharshi Valmiki Marg, Vishwas Nagar Extension, Vishwas Nagar, Shahdara, Delhi, 110032)

Ministry Name: UT of Delhi

Department Name:

Public Authority Name: Indira Gandhi Institute of Physical Education and Sports Sciences

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	http://igipess.du.ac.in/#contact-us	Fully Met	1.28	OK
1.1.2	Head of the organization	Fully Met	1.28	1.28	http://igipess.du.ac.in/faculty.resume.php?val1=MQ==	Fully Met	1.28	OK
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	http://igipess.du.ac.in/pdf/rti/file%20(1).pdf	Fully Met	1.28	OK
1.1.4	Function and duties	Fully Met	1.28	1.28	http://igipess.du.ac.in/pdf/rti/file%20(1).pdf	Fully Met	1.28	Specific desired information/functions and duties is not available on given url. Same URL used for more than one

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL information.
								While specific URL is required in respect of each information.
1.1.5	Organization Chart	Fully Met	1.28	1.28	http://igipess.du.ac.in/College-Administration	Fully Met	1.28	OK
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	http://igipess.du.ac.in/pdf/rti/file%20(1).pdf	Partially Met	0.64	Information in r/o formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt not available on URL given.
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	http://igipess.du.ac.in/pdf/rti/file%20(2).pdf	Fully Met	1.54	OK
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	http://igipess.du.ac.in/pdf/rti/file%20(2).pdf	Fully Met	1.54	OK. Same

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					u.ac.in/pdf/rti/file%20(2).pdf			URL used for more than one information. While specific URL is required in respect of each information.
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	http://igipess.du.ac.in/pdf/rti/file%20(2).pdf	Not Met	0	Specific desired information is not available on URL given. Same URL used for more than one information. While specific URL is required in respect of each information.
1.2.4	Exercised	Fully Met	1.54	1.54	http://igipess.du.ac.in/pdf/rti/file%20(2).pdf	Not Met	0	Specific desired information is not available on URL given. Same URL used for more than one

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL information.
								While specific URL is required in respect of each information.
1.2.5	Work allocation	Fully Met	1.54	1.54	http://igipess.du.ac.in/pdf/rti/file%20(2).pdd	Not Met	0	invalid link/URL
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	http://igipess.du.ac.in/pdf/rti/file%20(3).pdf	Fully Met	1.54	OK
1.3.2	Final decision making authority	Fully Met	1.54	1.54	http://igipess.du.ac.in/pdf/rti/file%20(3).pdf	Not Met	0	Specific desired information is not available on URL given. Same URL used for more than one information. While specific URL is required in respect of each information.
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	http://igipess.du.ac.in/pdf/rti/file%20(3).pdf	Not Met	0	Specific desired information is

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								not available on URL given. Same URL used for more than one information. While specific URL is required in respect of each information.
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	http://igipess.du.ac.in/pdf/rti/file%20(3).pdf	Not Met	0	Specific desired information is not available on URL given. Same URL used for more than one information. While specific URL is required in respect of each information.
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	http://igipess.du.ac.in/pdf/rti/file%20(3).pdf	Not Met	0	Specific desired information is not available on URL

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL given. Same URL used for more than one information. While specific URL is required in respect of each information.
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	http://igipess.du.ac.in/pdf/rti/file%20(4).pdf	Fully Met	1.54	OK
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	http://igipess.du.ac.in/pdf/rti/file%20(4).pdf	Fully Met	1.54	OK. Same URL used for more than one information. While specific URL is required in respect of each information.
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	http://igipess.du.ac.in/pdf/rti/file%20(4).pdf	Not Met	0	Specific desired information is not available on URL given. Same URL used for more than one

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL information.
								While specific URL is required in respect of each information.
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	http://igipess.du.ac.in/pdf/rti/file%20(4).pdf	Fully Met	1.54	OK
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	http://igipess.du.ac.in/pdf/rti/file%20(4).pdf	Not Met	0	Specific desired information is not available on URL given. Same URL used for more than one information. While specific URL is required in respect of each information.
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	http://igipess.du.ac.in/pdf/rti/file%20(5).pdf	Partially Met	0.96	Complete information not given.
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	http://igipess.du.ac.in/pdf/rti/file%20(5).pdf	Not Met	0	Specific desired information is

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								not available on URL given. Same URL used for more than one information. While specific URL is required in respect of each information.
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	http://igipess.du.ac.in/pdf/rfi/file%20(5).pdf	Not Met	0	Specific desired information is not available on URL given. Same URL used for more than one information. While specific URL is required in respect of each information.
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	http://igipess.du.ac.in/pdf/rfi/file%20(5).pdf	Not Met	0	Specific desired information is not available on URL given.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Same URL used for more than one information. While specific URL is required in respect of each information.
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	http://igipess.du.ac.in/pdf/rti/file%20(6).pdf	Fully Met	3.85	OK
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	http://igipess.du.ac.in/pdf/rti/file%20(6).pdf	Fully Met	3.85	OK. Same URL used for more than one information. While specific URL is required in respect of each information.
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	http://igipess.du.ac.in/pdf/rti/file%20(7).pdf	Fully Met	0.96	OK
1.7.2	Composition	Fully Met	0.96	0.96	http://igipess.du.ac.in/pdf/rti/file%20(7).pdf	Fully Met	0.96	OK
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	http://igipess.du.ac.in/pdf/rti/file%20(7).pdf	Not Met	0	Specific

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					u.ac.in/pdf/rti/file%20(7).pdf			desired information is not available on URL given. Same URL used for more than one information. While specific URL is required in respect of each information.
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	http://igipess.du.ac.in/pdf/rti/file%20(7).pdf	Not Met	0	Specific desired information is not available on URL given. Same URL used for more than one information. While specific URL is required in respect of each information.
1.7.5	Powers and functions	Fully Met	0.96	0.96	http://igipess.du.ac.in/pdf/rti/file%20(7).pdf	Not Met	0	Specific desired information is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								not available on URL given. Same URL used for more than one information. While specific URL is required in respect of each information.
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	http://igipess.du.ac.in/pdf/rti/file%20(7).pdf	Not Met	0	Specific desired information is not available on URL given. Same URL used for more than one information. While specific URL is required in respect of each information.
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	http://igipess.du.ac.in/pdf/rti/file%20(7).pdf	Not Met	0	Specific desired information is not available on URL

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL given. Same URL used for more than one information. While specific URL is required in respect of each information.
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	http://igipess.du.ac.in/pdf/rti/file%20(7).pdf	Not Met	0	Specific desired information is not available on URL given. Same URL used for more than one information. While specific URL is required in respect of each information.
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	http://igipess.du.ac.in/pdf/rti/file%20(8).pdf	Fully Met	3.85	OK
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	http://igipess.du.ac.in/pdf/rti/file%20(8).pdd	Not Met	0	invalid link/URL

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	http://igipess.du.ac.in/pdf/rti/file%20(11).pdf , http://igipess.du.ac.in/pdf/rti/file%20(12).pdf	Not Met	0	Specific desired information is not available on URL given. However, Pay Level given on 2nd URL. 1st URL is invalid.
1.9.2	System of compensation as provided in its regulations	Not Applicable	0	0	empty	Not Met	0	URL not given
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	http://igipess.du.ac.in/Right-To-Information	Fully Met	3.85	OK
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	http://igipess.du.ac.in/Right-To-Information	Fully Met	3.85	OK
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	http://igipess.du.ac.in/pdf/rti/file%20(9).pdf	Not Met	0	Specific desired information is not available
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	http://igipess.du.ac.in/pdf/rti/file%20(9).pdf	Not Met	0	Specific desired information is not available
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	Educational	Not Met	0	URL not given

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Programme and Training Session conducted by CIC and Directorate of Training, Govt of NCT of Delhi was attended by CPIO, APIO and other Staff			
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	Educational Programme and Training Session conducted by CIC and Directorate of Training, Govt of NCT of Delhi was attended by CPIO, APIO and other Staff	Not Met	0	URL not given
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	Educational Programme and Training Session conducted by	Not Met	0	URL not given

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					CIC and Directorate of Training, Govt of NCT of Delhi was attended by CPIO, APIO and other Staff			
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	Educational Programme and Training Session conducted by CIC and Directorate of Training, Govt of NCT of Delhi was attended by CPIO, APIO and other Staff	Not Met	0	URL not given
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Not Applicable	0	0	empty	Not Met	0	URL not given
Total			88	88		100	38	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	http://igipess.du.ac.in/pdf/rTI/f	Fully Met	10.00	OK

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2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	http://igipess.du.ac.in/pdf/rti/file%20(10).pdf	Fully Met	10.00	OK
2.1.3	Proposed expenditures	Fully Met	10	10.00	http://igipess.du.ac.in/pdf/rti/file%20(10).pdf	Not Met	0	Specific desired information is not available on given URL
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	http://igipess.du.ac.in/pdf/rti/file%20(10).pdf	Not Met	0	Specific desired information is not available on given URL
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	http://igipess.du.ac.in/pdf/rti/file%20(10).pdf	Not Met	0	Specific desired information is not available on given URL
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Not Applicable	0	0	empty	Not Met	0	URL not given
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Applicable	0	0	empty	Not Met	0	URL not given
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts	Not Applicable	0	0	empty	Not Met	0	URL not given

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	concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.							
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Met	0	URL not given
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Met	0	URL not given
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Met	0	URL not given
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Met	0	URL not given
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Met	0	URL not given
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Met	0	URL not given
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Met	0	URL not given
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Met	0	URL not given
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Met	0	URL not given
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Met	0	URL not given
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Met	0	URL not given
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Met	0	URL not given
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of	Not Applicable	0	0	empty	Not Met	0	URL not given

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	both houses of the parliament.							
Total			50	50		300	20	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	http://igipess.du.ac.in/pdf/rti/file%20(5).pdf	Partially Met	6.25	Specific desired information is not available on given URL However, Public Authority is informing to Calendar (the Act, Statutes and Ordinances) Volume 1 and Volume 2 of the University of Delhi.
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	The GB members are nominated by Govt. of NCT of Delhi and approved by University of Delhi consisting of Educationist,	Not Met	0	URL not given

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					retired bereaucrats and social workers			
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	NA
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	Since the Instiute is affiliated to University of Delhi, the	Not Met	0	URL not given

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					University put the proposed policies on website to invite suggestions from its stakeholders.			
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Met	0	URL not given
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	Since the Instiute is affiliated to University of Delhi, the University put the proposed policies on website to invite suggestions from its stakeholders.	Not Met	0	URL not given
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	http://igipess.du.ac.in	Fully Met	50.00	OK
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	http://igipess.du.ac.in	Not Met	0	Specific desired information is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								not available on given URL
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	in complying with the paperless campaign of Gvt of Indian the information is disseminated on website in electronic format only.	Not Met	0	URL not given
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	http://igipess.du.ac.in/pdf/rti/file%20(5).pdf	Not Met	0	Specific desired information is not available on given URL
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	http://igipess.du.ac.in/pdf/rti/file%20(5).pdf	Not Met	0	Specific desired information is not available on given URL
Total			208	208		225	56	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	english / hindi	Not Met	0	URL not given
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	at the instance of Rajbhasha Cell,	Not Met	0	URL not given

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					University of Delhi a bilingual website being developed after taking approval from the Governing Body of the Institute.			
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	21/2/2020	Not Met	0	URL not given
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	www.igipess.du.ac.in	Fully Met	9.52	OK
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	Academics, attendance, programmes, students forms and admission related queries etc on Institute's Website	Not Met	0	URL not given
4.3.3	Location where available	Fully Met	9.52	9.52	www.igipess.du.ac.in	Fully Met	9.52	OK
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	http://igipess.du.ac.in/pdf/rti/file%20(8).pdf	Not Met	0	Specific desired information is not available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL on URL given.
4.4.2	Details of information made available	Fully Met	7.14	7.14	www.igipess.du.ac.in	Fully Met	7.14	OK
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	9.00 to 5.30	Not Met	0	URL not given
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	http://igipess.du.ac.in/pdf/rti/file%20(9).pdf	Partially Met	3.57	FAX not given
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	http://igipess.du.ac.in/In-house-Grievance-Redressal	Fully Met	3.57	OK
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	As per Quarterly returns submitted to CIC from time to time	Not Met	0	URL not given
4.5.3	List of completed schemes/ projects/ Programmes	Not Applicable	0	0	empty	Not Met	0	URL not given
4.5.4	List of schemes/ projects/ programme underway	Not Applicable	0	0	empty	Not Met	0	URL not given
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Not Applicable	0	0	empty	Not Met	0	URL not given
4.5.6	Annual Report	Not Applicable	0	0	empty	Not Met	0	URL not given
4.5.7	Frequently Asked Question (FAQs)	Not Applicable	0	0	empty	Not Met	0	URL not given
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Not Applicable	0	0	empty	Not Met	0	URL not given
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	As per Quarterly returns submitted to CIC from time to time	Not Met	0	URL not given
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	As per Quarterly returns submitted to CIC from time to time	Not Met	0	URL not given
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	http://igipess.du.ac.in/pdf/rti/file%20(13).pdf	Fully Met	28.57	OK
Total			179	179		200	62	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	http://igipess.du.ac.in/pdf/rti/file%20(9).pdf	Partially Met	10.00	Information from 1-1-2015 not given
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	Got 91% marks with Grade A (Sr. No. 96 of Public Authority under Transparency Audit)	Not Met	0	URL not given
5.1.3	Appointment of Nodal Officers not below the rank	Fully Met	20	20.00	http://igipess.du.ac.in/pdf/rti/file%20(9).pdf	Not Met	0	The specific

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers				u.ac.in/pdf/rti/file%20(9).pdf			desired information is not available on given URL
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Met	0	URL not given
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Not Met	0	URL not given
Total			60	60		100	10	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	All information relating to the Institute regarding Courses, Admission, Academics, etc. is available in Electronic Form on Institute's Webseite i.e. www.igipess.du.ac.in	Not Met	0	URL not given.
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Not Met	12.5	0	empty	Not Met	0	URL not given.
6.2.2	Does the website show the certificate on the Website?	Not Met	12.5	0	empty	Not Met	0	URL not given.
Total			50	25		50	0	
Grand Total			635	610		975	187	